

Report Title:	Members' Allowances – Late Claim by Councillor Da Costa
Contains Confidential or Exempt Information?	No - Part I
Member reporting:	Councillor Dudley - Leader of the Council including Maidenhead Regeneration and Maidenhead
Meeting and Date:	Cabinet - 25 October 2018
Responsible Officer(s):	Alison Alexander – Managing Director
Wards affected:	None

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REPORT SUMMARY

Cabinet are asked to consider a claim for payment of £61.65 for travel allowances from Councillor Da Costa. As the claim has been submitted in excess of six months after the date of the qualifying meetings it requires a cabinet decision

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet notes the report and:

- i) **To pay the outstanding claims for Cllr Da Costa on this occasion only.**

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The Member's Allowances Scheme operated by the Council provides that claims submitted in excess of six months after the date of the qualifying meeting must be referred to the Cabinet for consideration. Claims have been received from Councillor Da Costa totalling £61.65, which require Cabinet's sanction. The mileage involved is set out in table 1:-

Table 1: Mileage Claim

<u>Month</u>	<u>Mileage</u>	<u>Total</u>
May 2017	57	£25.65
June 2017	80	£36

Cllr Da Costa has provided the following information regarding his late claims 'unfortunately I suffered a number of bereavements in the family which needed me to support the family substantially for a number of months. This took up a lot of my spare time so, amending the expenses fell to the bottom of the list of priorities.'

Options

Table 2: Options arising from this report

Option	Comments
To pay the outstanding claims	Cabinet is entitled to authorise the payment of the claims, in accordance with the Members' Allowances Scheme operated by the council.
To refuse the outstanding claims	Cabinet may wish to refuse to authorise payment of the mileage claims on the basis that they are in excess of six months after the date of the qualifying meetings.
To pay the outstanding claims on this occasion only. (recommended option)	Cabinet may decide to pay these outstanding claims only and not any other 'late claims', which are received from Councillor Da Costa for meetings in excess of six months after the date of the qualifying meeting.

3. KEY IMPLICATIONS

3.1 There are no key implications arising from this report.

4. FINANCIAL DETAILS / VALUE FOR MONEY

4.1 The mileage claims from Councillor Da Costa outside the qualifying period amount to £61.65, if Cabinet are mindful to approve the payment this would be met from the current budgetary provision for Members' allowances.

5. LEGAL IMPLICATIONS

5.1 The report is written in line with the council's constitution – Part 9 Members' Allowances Scheme. The council's Members' Allowances Scheme is framed in accordance with the regulations issued under the Local Government Act 1972 and amended legislation.

6. RISK MANAGEMENT

6.1 There are no risks associated with this report.

7. POTENTIAL IMPACTS

7.1 There are no potential impacts arising from this report.

8. CONSULTATION

- 8.1 The report will be considered by Corporate Services Overview and Scrutiny Panel on 23 October 2018, comments will be reported to Cabinet.

9. TIMETABLE FOR IMPLEMENTATION

- 9.1 Implementation date if not called in: 6 November 2018

10. APPENDICES

- 10.1 There are no appendices.

11. BACKGROUND DOCUMENTS

- 11.1 This report is supported by the Members' Allowance Scheme in the RBWM Constitution.

12. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Date returned
Cllr Dudley	Leader of the Council including Maidenhead Regeneration and Maidenhead		26/09/18
Alison Alexander	Managing Director	26/09/18	26/09/18
Rob Stubbs	Section 151 Officer	26/09/18	27/09/18
Elaine Browne	Head of Law and Governance	26/09/18	27/09/18
Nikki Craig	Head of HR and Corporate Projects	26/09/18	27/09/18
Louisa Dean	Communications	26/09/18	26/09/18
Russell O'Keefe	Executive Director	26/09/18	
Andy Jeffs	Executive Director	26/09/18	
Kevin McDaniel	Director of Children's Services	26/09/18	27/09/18
Angela Morris	Director of Adult Social Services	26/09/18	
Hilary Hall	Deputy Director of Commissioning and Strategy	26/09/18	26/09/18
Karen Shepherd	Service Lead – Information Governance and Democratic Services	17/9/18	17/9/18

REPORT HISTORY

Decision type: Non-key decision	Urgency item? No	To Follow item? No
Report Author: David Cook, Democratic Services Team Leader, 01628 796560		